



Responsible Tourism Initiatives List

Property / Business: Jet Park Hotel

Assessment Date: 19/01/2010

Use this form to list all of your responsible Tourism initiatives that you currently have in place in your business. Please note that the assessor will be asking to see evidence of these initiatives.

	ENERGY	How? (Explanation on how the initiative is implemented, and to what extent)	Sighted by assessor
1	Maintenance Team Monitor and Run regular checks/maintenance on fridges & heating.	Appointment of Property & Asset Manager to ensure optimal function of all equipment, appliances, building, and systems etc.	
2	Air-con is set to standard temperature to decrease unnecessary power use "starting up and shutting down".	All units in offices, public areas and rooms set to 20- 22 degrees. Maintenance team regularly clean filters, and service these to keep optimal function.	
3	Air-con is switched off in guest rooms when not in use.	Housekeepers (linen stripper) responsibility when guest vacates room.	
4	Air-con units in Cullinan, Server Room, Reception, Restaurant have energy efficient inverter technology.	Other Air-con units will be replaced with new ones with inverter technology. (Replacement Plan for 2010/2011)	
5	Eco-bulbs	Low-energy use eco-bulbs installed where possible. Approx 50-60% of hotel.	
6	South Wing Lighting System	Lowest possible energy use lighting systems installed in New South Wing as assessed by Eco-bulb assessor. This was a pro-active building design feature when wing was opened in 2008.	
7	Room Access Swipe Cards Control Lighting	Lights in all guest rooms turn off when guest exits room because swipe card is used to turn lights on/off.	
8	Lighting outside is sensor controlled where possible.	Day/night sensors to control lights at Pool and shed.	
9	Security Lights are lower energy use sulphur lights.	These need to be on for security cameras.	
10	Flow restrictors on showers have reduced use of gas for heating.	Installed in Cullinan and South wings. Approx 50% of hotel. Other shower heads can't fit restrictors.	
11	Reduced number of cars in fleet.	Sold Van and Maintenance 4WD vehicle (highest fuel users).	
12	Replaced 2 cars in fleet with more efficient vehicles.	Sales Team Vehicles- these are used for sales trips around Auckland and NZ. New vehicles are downgraded in engine size and better fuel economy.	
13	Vehicle Servicing and Maintenance	Vehicles serviced and maintained on regular schedules.	
14	All Overnighter Rooms and Deluxe Rooms in South Wing (facing to property boundary) have 2-glass window system installed.	This is to reduce both noise pollution and will also have the benefit of improved insulation i.e. reducing heating/ cooling costs.	
	WASTE	How? (Explanation on how the initiative is implemented, and to what extent)	Sighted by assessor
1.	Recycle Glass	Glass is collected in multi-cycle bin and picked up by recycling company.	
2.	Recycle Plastic	Plastic is " " .	
3.	Recycle Cardboard	Cardboard is " " in cardboard cage and " " .	
4.	Recycle Aluminium and Tin	Aluminium and Tin is collected in multi-cycle bin and picked up by recycling company.	

5.	Recycle Paper	Office Paper is collected in office-cycle bin and picked up by recycling company.	
6.	Compostable food scraps	Currently separated from kitchen waste and collected by owners to make compost as well as own compost hole on property. This waste will be collected by City Council soon as part of trial project.	
7.	Double-sided printing	Settings on default double-side printing from offices to decrease papers use.	
8.	Re-use paper where non-confidential	Sales and Accounts office re-use scrap paper. HR re-uses envelopes for internal mail.	
9.	Printing supplier has Enviro-Mark and Policy	Chaucer Press (where most of our printed stationery is sourced is working with enviro-friendly policies and now has enviro-mark.)	
10	Recycle Left-over soap/amenities	Tatou-Tatou is a company that collects our left-over soaps etc. and reformulates them into new soap products.	
11	Reduction of Individual Plastic Amenity Bottles.	Hand lotion, bath gel (many rooms), and hand soap are in dispensers reducing the number of throw-away amenity bottles.	
5	Newspaper Recycled	SPCA receives our newspapers for use in their boarding facilities.	
6	Biodegradable Bin Liners	Placed in guest rooms and other areas where bins are small enough. Awaiting supply of larger biodegradable bin liners in Feb 2010 from Hamac.	
7	Jet Park Hotel Water Bottle is Biodegradable	We changed our water bottles from plastic to a biodegradable plant-based product.	
8	Power Tank for Cleaning Kitchen Grills etc.	No-caustic, biodegradable cleaning tank for kitchen equipment that usually is most difficult to clean. Therefore stopped the need for caustic cleaners for hard cooking surfaces and equipment.	
9.	Printer Toner Cartridges	Ink-works and Cartridge Shop- both collect and refill all toner cartridges so they don't go in the bin.	
10	Some Low Toxic and degradable products in cleaning range	Lavender disinfectant cleaner, Washing-up liquid, and cleaner sanitiser.	
11	Eco- Friendly Park Spa Amenity Range	Biodegradable, NZ Made, Vegetable based, No Petrochemicals, Not tested on animals.	
12	Message on all emails reminding people to "consider environment before printing".	This message is automatically attached to every email message internally and externally thereby hopefully saving paper.	
13	Used oil from deep-fryer.	All Oil from kitchen deep-fryer is collected in a drum and picked up for recycling.	
	WATER	How? (Explanation on how the initiative is implemented, and to what extent)	Sighted by assessor
1	Sprinkler System	On timers	
2	Flow Restrictors installed in showers.	On all South and Cullinan wing (not possible on old wing). This has reduced both gas and water usage.	
3	Native Plants and mulching in Gardens	Reduced need to water most of the garden because natives are hardy and beds are mulched.	
4	Washing Machines	Set for automatic load/weight/water ratios and detergent is dispensed automatically to reduce water and detergent use.	
	CONSERVATION	How? (Explanation on how the initiative is implemented, and to what extent)	Sighted by assessor
1	Planting of Natives in Grounds	The property when first purchased was just a grassy paddock. Efforts have been made to	

		landscape the grounds with planting that is majority native species- flax, kowhai, manuka, puka, cabbage trees, etc. Thereby restoring a native aspect to the land and encouraging a haven for bird-life in a fast developing industrial area.	
2	Guests are advised in in-room Eco-publication of local Historical and Ecologically special areas to walk in/visit.	Mangere Mountain, Ambury Farm Park and Otutaua Stone Fields.	
3.	Support for World Society for Protection of Animals.	"Compassionate Traveller" guide in all guest rooms which includes guest ability to donate to this cause.	
	COMMUNITY	How? (Explanation on how the initiative is implemented, and to what extent)	Sighted by assessor
1	Donation of curtains, linen, towels, clothing, and good second-hand glass-ware, crockery, clothing, furniture to Women's Refuge.	We have a relationship with the South Auckland Family Refuge who coordinates safe-houses in South Auckland for women and children, including helping women set-up new homes. These goods help to furnish the safe houses as well as the homes women move into.	
2	Opportunity for guests to contribute to SPCA and Women's Refuge fund-raising initiatives.	Buckets for Fundraising placed at reception and in restaurant during Women's Refuge Fund-raising week. Envelopes for SPCA at reception.	
3	Support SPCA through various initiatives. (SPCA and Women's Refuge are our chosen charities).	Donations, Free Conference Facilities at Jet Park Hotel, Good Conference Working relationship-promote their conference centre and book our guests there for large conferences, Newspapers donated for animal accommodation areas.	
4.	Schools in Area	Provide "Gateway" and other work experience placements for hospitality students. At least 5-8 placements per year.	
5.	HSI, IAL, NZMA, MSL and WINZ- Dept. of Work and Income.	Work closely with these educational and government agencies to provide employment opportunities in hospitality for local residents.	
6.	IAL Advisory Board Participation	See signed agreement with 2 local training providers.	
7.	Cancer Society	Daffodil Day donation.	